

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 19<sup>th</sup> of March 2015 in the Fairfield Freshman School Auditorium.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Berding, Mr. Hare & Mr. Kearns  
Absent: Mrs. Shorter & Mr. Heisler

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Weiser & Mr. Clemmons

#### PLEDGE OF ALLEGIANCE

Mrs. Shorter arrived at 6:40 pm.

#### PRESENTATIONS/RESOLUTIONS

- A. Spotlight on Fairfield Freshman School – Michael Berkemeier, Asst. Principal  
The Agents of Change Program was highlighted.

#### COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

Elizabeth Pfaff spoke regarding PARCC testing.

Lora Allen spoke regarding state testing.

Mr. Hare recommended that the parents speak with state board members and with Dr. Ross at the Ohio Department of Education.

#### 15-23 EXECUTIVE SESSION

MOTION – Moved by Mr. Hare to recess to Executive Session at 7:08 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter  
Absent: Mr. Heisler  
Nays: None  
Motion Carried: 4-0

The Board resumed the meeting at 8:02 pm.

15-24 RESIGNATION/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mr. Hare to approve the following:

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations

- a. Nancy Wasmer, Middle, Assistant Principal  
(effective at the end of the day on October 31, 2015; for retirement purposes)

2. Employment

- a. Extracurriculars 2014-15

**Middle**

Steve Maloney, Tennis, Boys

**Intermediate**

Steve Maloney, Intramural Volleyball (additional due to increase number of participants)

- b. Substitute Teachers

Lauren Duran  
Bernice Oxier, Sub Nurse  
Jeremy Young

(All recommendations are for the 2014-15 school year at a rate of \$82 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Absent: Mr. Heisler

Nays: None

Motion Carried: 4-0

15-25 RESIGNATION/LEAVES OF ABSENCE/EMPLOYMENT/PROMOTION/TERMINATION-  
Mr. Weiser

MOTION – Moved by Mr. Hare to approve the following:

B. Personnel -- Classified

1. Resignation

- a. Amy Chapman, Transportation, Bus Driver  
(effective the end of the day March 19, 2015; for personal reasons)

2. Leaves of Absence

- a. Darlene Carpenter, Central, Head Custodian  
(effective March 11, 2015 through April 10, 2015; unpaid Workers Compensation)
- b. Angela Martina, East, Educational Assistant  
(effective March 10, 2015 through April 8, 2015; extension of unpaid personal medical)
- c. Randy Neeley, Transportation, Bus Driver  
(effective March 1, 2015 through May 1, 2015; extension of unpaid personal)
- d. Cindy Smith, South, Educational Assistant  
(effective April 1, 2015 through May 8, 2015; extension of unpaid personal)

3. Employment

- a. Misty Allmon, Sr. High, Food Service Assistant  
(effective March 20, 2015; for a replacement position)
- b. Hurstel Edward Begley, Sr. High, Custodian  
(effective April 7, 2015; for a replacement position)
- c. Shelby Scott, Middle, Food Service Assistant  
(effective March 20, 2015; for a replacement position)
- d. Sandi Thomas, Middle, Food Service Assistant  
(effective March 20, 2015; for a replacement position)

4. Promotion

- a. William Welshans, Freshman, Food Service Assistant to Central, Custodian  
(effective March 17, 2015; for a replacement position)

5. Termination
  - a. Susanne Skora, Freshman, Food Service Assistant  
(effective the end of the day March 19, 2015)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Berding

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Absent: Mr. Heisler

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

1. Memorandum of understanding between Fairfield Classroom Teachers' Association and Board of Education regarding calamity day make-up – Roger Martin

Per Mr. Martin, beginning with the 2015-2016 school year, students would make up days beginning with the 9<sup>th</sup> calamity day. Teachers would work calamity days 6, 7 & 8 without students.

The Fairfield Classroom Teachers' Association and the school district drew up the Memorandum of Understanding to address the changes to the calamity make-up days.

2. SKANSKA/Megen Program of Requirements for building project – Paul Otten

Mr. Otten referenced the document that the Board has in their packet and advised that it is an addition to the contract that was approved by the Board of Education on March 9, 2015.

3. Revision of Food Service Assistant job description – Tom Weiser

The minimum age requirement is being revised from 21 years to 18 years old. The paid days are being changed from 185 days to 183 days.

4. Director of Student Services job description – Paul Otten

The job will be posted internally and externally.

5. Revision of administrative salary ranges – Paul Otten

The revision includes the new Director of Special Services position.

6. Amendment regarding stadium renovation – Paul Otten and Tom Weiser

The original resolution for the stadium is being amended to indicate the new amount for the contractor of \$2.3 million dollars. The soil borings uncovered additional work that is necessary and will drive up the cost of the project.

A retaining wall was required behind the Tempo Club concession stand that extends all the way to the entrance.

This additional money includes the ticket booth and the entrance; it does not include the fencing.

Mr. Berding asked how the changes affect the timeline. Everything should be done on time for the start of the football season.

The bleacher representative is coming to Fairfield this week to meet with the City of Fairfield regarding permits.

Mr. Weiser will discuss the civil engineering drawings with the City of Fairfield.

15-26 APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN FAIRFIELD CLASSROOM TEACHERS' ASSOCIATION & THE BOARD OF EDUCATION REGARDING CALAMITY DAY MAKE-UP/APPROVAL OF SKANSKA/MEGAN PROGRAM OF REQUIREMENTS FOR THE BUILDING PROJECT IN CONJUNCTION WITH OHIO SCHOOL FACILITIES CONSTRUCTION COMMISSION (OFCC)/APPROVAL OF REVISED FOOD SERVICE ASSISTANT JOB DESCRIPTION/APPROVAL OF DIRECTOR OF STUDENT SERVICES JOB DESCRIPTION/APPROVAL OF ADMINISTRATIVE SALARY RANGES/AMENDMENTS TO RESOLUTION # 14-120, APPROVED BY THE FAIRFIELD BOARD OF EDUCATION ON 12-04-14, DECLARING A CASE OF URGENT NECESSITY EXISTS & AUTHORIZING CONTRACTS WITHOUT ADVERTISING OR BIDDING FOR THE RENOVATION OF THE STADIUM FACILITY LOCATED ON STADIUM DRIVE, FAIRFIELD OHIO: REPEAL SECTION 3 OF RESOLUTION #14-120 & REPLACE WITH A NEW SECTION 3 TO AUTHORIZE TO CONTRACT WITHOUT FORMAL ADVERTISING OR BIDDING WITH H & H SUPERSTRUCTURES, MUSCO LIGHTING, DANT CLAYTON & ATKINS & STANG

MOTION – Moved by Mr. Hare to approve the following:

D. Other Items for Board Action

1. Recommend approval of the memorandum of understanding between Fairfield Classroom Teachers' Association and the Board of Education regarding calamity day make-up.
2. Recommend approval of the SKANSKA/Megen Program of Requirements for the building project in conjunction with the Ohio Facilities Construction Commission (OFCC).
3. Recommend the approval of the revised Food Service Assistant job description.

4. Recommend approval of the job description for Director of Student Services.
5. Recommend approval of the revised administrative salary ranges.
6. Recommend an amendment to Resolution #14-120, approved by the Fairfield Board of Education on December 4, 2014, declaring that a case of urgent necessity exists and authorizing contracts without advertising or bidding for the renovation of the stadium facility located on Stadium Drive, Fairfield, Ohio

Existing Section 3, of Resolution #14-120 adopted on December 4, 2014, is hereby repealed and replaced by a new Section 3 to read as follows:

The Treasurer and the President of the Board are hereby authorized to contract without formal advertising or bidding with:

H & H Superstructures (General Contractor) 3245 Profit Drive Fairfield, Ohio 45014 Not to exceed \$2.3 million	Dant Clayton (Bleachers) 1500 Bernheim Lane Louisville, Kentucky 40210 Not to exceed \$836,000
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Musco Lighting (Lighting Equipment) 100 1 <sup>st</sup> Avenue West P.O. Box 808 Oskaloosa, IA 52577 Not to exceed \$124,000	Atkins & Stang,(Installation of Lighting) 1031 Meta Drive Cincinnati, Ohio 45237 Not to exceed \$26,000
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For the renovation of the stadium facility located on Stadium Drive, Fairfield, Ohio to accommodate the Fairfield City School District and the Fairfield community in a total amount not to exceed \$3,286,000.

SECOND – Seconded by Mrs. Shorter  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter  
Absent: Mr. Heisler  
Nays: None  
Motion Carried: 4-0

15-27 APPROVAL OF FINANCIAL REPORTS FOR FEBRUARY 2015/APPROVAL OF THE 2014-2015 AMENDED APPROPRIATIONS RESOLUTION/DISPOSALS/DONATIONS

MOTION – Moved by Mr. Hare to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the financial reports for the month of February 2015.

B. Recommend approval of the 2014-2015 Amended Appropriations Resolution.

C. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
10201	iBook	Central Elementary
11717	Computer	Central Elementary
11721	Computer	Central Elementary
11869	Computer	Central Elementary
16582	Computer	Central Elementary
16586	Computer	Central Elementary
16587	Computer	Central Elementary
16639	Computer	Central Elementary
16668	Computer	Central Elementary
17458	Computer	Central Elementary
17560	Computer	Central Elementary
18729	Computer	East Elementary
20342	Projector	Middle School
20352	Projector	North Elementary
16851	Computer	High School
16852	Computer	High School
16855	Computer	High School
16928	Computer	High School
97005063	Computer	High School
18075	Computer	Intermediate School
18443	Computer	Special Services

D. Recommend approval of the following donations:

1. A donation of \$400 from the Fairfield Township Citizen's Police Academy Alumni to the Fairfield City School District to be used for the purchase of dog food for Naddi.
2. A donation of \$984 from Fairfield East Elementary School PTC to Fairfield East Elementary School to be used to purchase two SmartBoard projectors.

**Total donations for 2015: \$11,494.00**

SECOND – Seconded by Mr. Berding

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Absent: Mr. Heisler

Nayes: None

Motion Carried: 4-0

## ANNOUNCEMENTS

March 20, 2015 – “Straight No Chaser” Concert, FHS Arena

March 21, 2015 – Crystal Classic Show Choir Competition, All Day, FHS

April 16, 2015 – Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

## BOARD MEMBER COMMENTS

### Mr. Hare

He commended the Show Choir Students that had breakfast at Bob Evans this morning for their conduct and asked them to perform for the staff and patrons before they left.

He recognized Treasurer Nancy Lane and her staff from the state auditor, Dave Yost.

He quoted the first part of the letter as follows:

“Congratulations! Based upon your recently completed financial audit, it gives me great Pleasure to inform you that the Fairfield City School District has received the *Auditor of State Award*. Clean and accurate record-keeping are the foundation for good government, and the taxpayers take pride in your commitment to accountability.”

He reminded everyone that tickets are still available for the *Straight No Chaser* concert for Friday night. Proceeds will benefit the Tempo Club and Joe Nuxhall Miracle League.

He reminded everyone of the Crystal Classic event on Saturday. He acknowledged the hard work that parents and students have put into the event.

He enjoyed witnessing the recognition that the Fairfield Chamber of Commerce awarded Ashton Hutchins for being an outstanding business student.

### Mr. Kearns

He echoes Mr. Hare’s comments regarding Mrs. Lane and her staff on the Auditor of State Award.

### Mrs. Shorter

She thanked Mrs. Lane and her staff for all of their hard work.

The Agents of Change presentation was excellent.

She invited everyone to the Crystal Classic.

### Mr. Berding

He thanked Mrs. Lane and her staff for all of their hard work.

He invited everyone to the Mother/Son dance April 11<sup>th</sup> from 7:00-9:00 pm in the Fairfield High School arena.

He congratulated three students going to state as part of the Academic Team.



He congratulated students from the Engineering Design II Class that competed in the Southwestern Ohio Regional Competition:

The 2<sup>nd</sup> place Silver Medal was awarded to Christina Guffey for Architectural Drafting.

The 2<sup>nd</sup> place Silver Medal was awarded to Andrew Nguyen for Technical Drafting.

The 3<sup>rd</sup> place Bronze Medal was awarded to Michael Berding for Related Technical Math.

15-28 ADJOURNMENT

MOTION – Moved by Mr. Hare to adjourn the meeting.

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Berding, Mr. Hare, Mr. Kearns & Mrs. Shorter

Absent: Mr. Heisler

Nays: None

Motion Carried: 4-0

The meeting was adjourned at 8:51 pm by the President, Mr. Kearns.

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President

Attest: \_\_\_\_\_

Treasurer